

From: [Neff, Jennifer](#)
To: [Getson, Jen](#); [Reed, Christopher](#)
Cc: [Vaessin, Harald](#); [Kantor, Jamison](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: History 3552
Date: Wednesday, December 4, 2024 9:25:00 AM
Attachments: [image001.png](#)

Good morning,

On Monday, November 25th, the Themes 1 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Traditions, Cultures, and Transformations reviewed a GEN Theme: TCT request for History 3552.

The reviewing faculty approved the request with the following feedback:

- **Contingency:** The reviewing faculty note that students do not necessarily have to complete every assignment in order to pass the course, especially given the opportunity for extra credit. This is specifically a concern in terms of assignments related to the research essay, which the faculty view as essential for students to complete to help achieve an advanced experience. To remedy this, the reviewing faculty ask that the department add a statement in the syllabus indicating that students must complete every assignment in order to pass the course. [Syllabus p. 5]
- **Contingency:** The reviewing faculty note that the cover letter provided by the department mentions that a streamlined description of how the course meets the GEN Theme Goals and ELOs has been included in the syllabus, in response to the previous feedback from the Subcommittee. However, this section now appears to be missing from the syllabus altogether. As this information is a syllabus requirement for all Themes courses, the faculty request that this brief explanatory paragraph that addresses how the course meets the ELOs of the Theme be added into the syllabus. Additionally, the reviewing faculty recommend that the department refrain from stating in the syllabus that the course *fulfills* the GEN Theme: TCT, as one 3-credit course is not sufficient to fulfill the GEN Theme: TCT requirement [Syllabus p. 2]
- *Recommendation:* The reviewing faculty recommend removing the mention of “direct instruction” in the credit hour statement. The faculty recommend replacing the reference to direct instruction with “contact hours”. [Syllabus p. 5]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return History 3552 to the department queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to

contact Harald Vaessin (faculty Chair of the Themes 1 Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers